



# GLOBAL PERM NW

Partnering to build healthcare capacity worldwide

## Project Award 2021 Application Information

### Introduction

Global Perm NW (GPNW) provides support for Kaiser Permanente Northwest professionals and their professional collaborating partners to teach, train, and provide health-supporting activities in underserved communities in domestic and international locations. Global Perm NW provides financial support for education, training, direct medical care, research, and community outreach with priority given to efforts which demonstrate effectiveness, capacity-building, sustainability, and which address the priorities of the community.

### Global Health Project Awards:

Global Perm NW provides competitive grants of up to \$25,000 to support global health projects. These grants are expected to support work involving multiple participants and is carried out over a sustained period of time.

### Project Lead Role

Although projects will likely include multiple participants, but there must be an identified Project Lead. A Co-Lead structure with champions from partnering groups is encouraged. The Project Lead (or Co-Lead, if named) is responsible for submitting the request for funding, for communication with GPNW, for financial and operational oversight of the project, and for fulfilling the responsibilities that accompany accepting funding (see below).

### Eligibility

The project should include individuals who are affiliated with Northwest Permanente,

Permanente Dental Associates, or Kaiser Permanente Northwest Region, or be a professional collaborating partner of an individual affiliated with one of these organizations.

### Application Deadlines

Applications are currently being accepted on a rolling basis.

### Expenses eligible for support

Eligible expenses include transportation expenses (coach class), travel housing expenses, emergency medical and evacuation insurance & professional liability insurance if participants will be practicing medicine internationally, visa fees, translator fees, data collection, data analysis, and project management expenses, and the cost of materials needed for training, teaching, research, project management, and capacity-building. Please refer to our website for a recommended emergency medical/evacuation/liability insurance provider. Receipts are required.

### Application Submission

Applicants should submit a completed Project Award application form. The form includes the following information:

1. A descriptive title of the project
2. A concise one paragraph abstract summarizing the project
3. Specific aims
4. A narrative description, including:
  - a. Background information
  - b. Planned project activities
  - c. How the health needs that the project addresses were identified
  - d. The Lead and Co-Lead's relationship with partners in the location where this project will take place, and the partners' participation in the identification and prioritization of health needs
  - e. Expected benefit to the health care system, community, or population being served
  - f. Ways in which this project can lead to a lasting impact on improving health for underserved communities after the funding period ends
  - g. Plans for ongoing and sustained collaboration in the future
5. Anticipated dates and duration of the project
6. Skills, background, or other qualifications of the Project Lead, Co-Lead, and key participants

7. Budget with itemized estimated expenses. See the above list of expenses which may be eligible for reimbursement.

#### Additional Documents to Submit as Part of Application

1. The curriculum vitae of the Lead and Co-Lead
2. Letter of invitation or copies of relevant communication with the hosts of the project site.
3. If the Lead or Co-Lead is a Northwest Permanente physician who requires sabbatical leave to participate in the project, please include a copy of correspondence indicating approval or provisional approval of the sabbatical.
4. Two letters of recommendation or support

Submit completed application form and other documents to [info@globalnw.org](mailto:info@globalnw.org)

#### Award Decisions

A committee will review all applications, and make award decisions based on merit and availability of funds. Criteria will include:

- Expected effectiveness and impact of the work relative to its cost
- Capacity-building potential
- Anticipated significance or impact of any proposed research
- Sustainability of the impact beyond the funding period
- The potential for an ongoing relationship with partners
- Applicant's ability to represent the values of Global Perm NW, demonstrate humility, compassion, and sensitivity, and build positive relationships
- Potential to introduce educational and service opportunities for others at home (ability to engage others).

#### Changes in Plans

Please contact GPNW at your earliest convenience if plans change either during the award submission process or after the award has been granted.

#### Expiration of Awards

Project funding expires 24 months after award notification. An extension of the funding period may be possible but requires a specific request and is subject to approval.

### Obligations if funding is accepted from GPNW

1. Verify professional liability insurance coverage if a US health professional will be providing direct care to patients in US.
2. If the project includes international travel,
  - a. Refer to our international travel check list on our website for help with planning.
  - b. Review U.S. State Department and CDC recommendations for security and health abroad, including recommendations specific to the community where you will be serving.
  - c. Make an appointment with a travel clinic well in advance of your trip
  - d. Obtain and provide evidence to GPNW of emergency medical and evacuation insurance if there is international travel. See GPNW's recommended insurance broker.
  - e. If work includes direct patient care, obtain and provide evidence to GPNW of international professional liability coverage. See GPNW's recommended insurance broker.
3. Submit the signed release of liability form to GPNW. The form must be submitted at least two weeks before travel or practice by the participant.
4. Provide quarterly written progress reports to GPNW while the grant is active. These are due April 30 (Q1), July 31 (Q2), Oct 31 (Q3, and Jan 31 (Q4). Review activities in the context of the specific goals of the original proposal. Discuss progress, barriers, and any modifications in plans and goals.
5. At the completion of the project, send a summary of the project to your project partners or hosts and copy GPNW.
6. Offer to make a presentation to your department or be available for presentation/discussion in other settings.
7. Consider supporting fundraising efforts by GPNW including being available to share your story/images with funding communities.

For more information, contact

[info@globalnw.org](mailto:info@globalnw.org)